

PROTOCOL No. 4
of the meeting of the Educational and Methodological Council (EMC)
Date: March 20, 2025

Chairperson: Baygaraev N.A.

Secretary: Baktybaeva K.S.

Venue: Room 412

Time: 15:00 (3:00 PM)

Total EMC Members: 28 people

Present: Attendance sheet attached

Voted: List of voters attached

Absent: Bitileuova Z., Koishibay A., Salamat Sh., Marupzhanov I., Adambaeva S.M.

AGENDA

1. Report of the chairpersons of the Attestation Commission (AC) on the final attestation of learners.

Speaker: Head of the OAP&C — Kodzhabergenova A.K.

2. Approval of new Educational Programs (EP) for the 2025–26 academic year.

Speaker: Directors of Institutes, Heads of Departments.

3. Quality analysis of the E-EMCD (Electronic Educational and Methodological Complexes of Disciplines) of educational programs and their upload to AIS Platonus.

Speaker: Chairperson of the Committee "Development and Monitoring of E-EMCD" — Kalimbetov G.P.

4. Preparation for the internal university educational and methodological conference on the topic: "Current issues of the modern educational process within the framework of the Concept for the Development of Higher Education and Science in the Republic of Kazakhstan for 2023–29."

Speaker: Director of DAPC — Kadirov A.K.

5. Comprehensive review of institutes and departments.

Speaker: Head of the OAPC — Kodzhabergenova A.K.

6. Implementation of the thematic plan for publishing Educational and Methodological Literature (EML) for the 2nd semester of the 2024–25 academic year.

Speaker: Chairperson of the Committee "Planning and Publishing of EML" — Kalambaeva G.A.

7. Approval of Educational and Methodological Literature (EML).

Speaker: Chairperson of the Committee "Planning and Publishing of EML" — Kalambaeva G.A.

8. Miscellaneous.

1. HEARD:

Kodzhabergenova A.K., who presented the reports of the AC chairpersons on the final attestation of learners.

PROPOSAL MADE: To approve the reports of the AC chairpersons on the final attestation of learners.

Voting Results: "In favor" — 28, "Against" — 0, "Abstained" — 0.

The decision was made unanimously.

RESOLVED:

1. To approve the reports of the AC chairpersons on the final attestation of learners.

2. HEARD:

Directors of Institutes, who provided information regarding the approval and registration of educational programs in the Register of EPVO (Unified Register of Educational Programs).

PROPOSAL MADE: To take note of the information regarding the approval and registration of educational programs in the Register of EPVO.

Voting Results: "In favor" — 28, "Against" — 0, "Abstained" — 0.

The decision was made unanimously.

RESOLVED:

1. take note of the information regarding the approval and registration of educational programs in the Register of EPVO.

3. HEARD:

Kalimbetov G.P., Chairperson of the Committee "Development and Monitoring of E-EMCD", who presented the quality analysis of the E-EMCD of educational programs and their upload status in AIS Platonus.

PROPOSAL MADE: To approve the report of G.P. Kalimbetov regarding the quality analysis of the E-EMCD of educational programs and their upload to AIS Platonus.

Voting Results: "In favor" — 28, "Against" — 0, "Abstained" — 0.

The decision was made unanimously.

RESOLVED:

1. To approve the report of G.P. Kalimbetov (Chairperson of the Committee "Development and Monitoring of E-EMCD") regarding the quality analysis of the E-EMCD of educational programs and their upload to AIS Platonus.

4. HEARD:

Kadirov A.K., Director of DAPC, who provided information on organizing the internal university educational and methodological conference on the topic: "Current issues of the modern educational process within the framework of the Concept for the Development of Higher Education and Science in the Republic of Kazakhstan for 2023–29."

PROPOSAL MADE: To take note of the presented information.

Voting Results: "In favor" — 28, "Against" — 0, "Abstained" — 0.

The decision was made unanimously.

RESOLVED:

1. To initiate preparations for the internal university educational and methodological conference on the topic: "Current issues of the modern educational process within the framework of the Concept for the Development of Higher Education and Science in the Republic of Kazakhstan for 2023–29."

5. HEARD:

Kodzhabergenova A.K., Head of the OAP&C, concerning the comprehensive review of institutes and departments.

PROPOSAL MADE: To take note of the presented information.

Voting Results: "In favor" — 28, "Against" — 0, "Abstained" — 0.

The decision was made unanimously.

RESOLVED:

1. To initiate preparations for conducting a comprehensive review of institutes and departments in accordance with RI-ALT-07 (Regulatory Instruction).

6. HEARD:

Kalambaeva G.A., Chairperson of the Committee "Planning and Publishing of EML", who reported on the execution of the thematic plan for publishing Educational and Methodological Literature (EML) for the 2nd semester of the 2024–25 academic year.

PROPOSAL MADE: To take note of the presented information.

Voting Results: "In favor" — 28, "Against" — 0, "Abstained" — 0.

The decision was made unanimously.

RESOLVED:

1. Heads of Departments shall carry out targeted work to eliminate backlogs and outstanding tasks regarding the publication of EML.

Chairperson		Baygaraev N.A.
Secretary	_____	Baktybaeva K.S.